PRARTHANA KHATIWADA

Lower Secondary Teacher (English • Computer Science • Health)
Budhanilkantha, Kathmandu | +977-9703944461 | prarthanakhatiwada608@gmail.com

Professional Summary

Dedicated and student-centered Lower Secondary Teacher with nearly **1.5 years of classroom experience** teaching **English, Computer Science, and Health**, and serving as a class teacher. Currently pursuing a **B.Ed. (Second Year)** at Ganesh Multiple College. Skilled in lesson planning, classroom management, activity-based learning, and student assessment, with strong communication with students and parents. Recognized by the school principal for dedication, sincerity, and teamwork. Also trained in Fashion Designing (Level 1), bringing creativity to art, craft, and co-curricular activities.

Teaching Experience

Lower Secondary Teacher & Class Teacher — **Nov 2023 – Apr 2025**
Little Moon English Academy — *Budhanilkantha, Kathmandu*

- Taught **English, Computer Science, and Health** to lower secondary students (Grades [6–8]).
- Planned and delivered interactive, activity-based lessons that increased student engagement and participation.
- Assessed student progress through tests, assignments, and term exams, and gave constructive feedback and individual support.
- Integrated technology into lessons to improve learning outcomes, especially in Computer Science.
- Encouraged critical thinking and problem-solving through discussions, group work, and practical tasks.
- Managed classroom discipline, attendance, and records as class teacher of Grade 6-8; kept parents informed of student performance.
- Praised by the Principal for dedication, sincerity, teamwork, and enthusiasm in taking on new tasks.

Core Skills

Teaching & Academics

- Classroom Management
- Lesson Planning
- Curriculum Implementation
- Student Assessment & Evaluation
- Activity-Based Learning
- Individual Student Support
- Educational Technology

Interpersonal & Professional

- Communication & Presentation Skills
- Student Engagement & Motivation
- Parent–Teacher Communication
- Teamwork & Collaboration
- Time Management
- Problem Solving
- Computer Skills (MS Word, PowerPoint, Internet)

Additional: Garment construction, pattern making, sewing, fashion illustration, embroidery, craft and art activities.

Education

Bachelor of Education (B.Ed.) – Second Year, Ongoing — **Expected 2085 BS**
Ganesh Multiple College, Budhanilkantha — *Kathmandu*

Higher Secondary (+2), Science – Biology, NEB — **2079 BS**
Galaxy Secondary School — *Nepal*

Training & Certification

Fashion Designing – Level 1 — **2083 BS**
Maya Laxmi Training Centre — *Dhangadhi, Kailali*

- Garment construction, basic pattern making, cutting and measurement, sewing machine operation, garment finishing and fitting.
- Fabric selection, textile knowledge, fashion illustration, colour coordination, basic embroidery and decorative techniques.

Languages

Nepali (Native) | English (Professional Working Proficiency)

Reference

Kripa Dhungel, Principal, Little Moon English Academy | 9849777068 | kripadhungel2050@gmail.com